

# CHANGE CONTROL ACTIVITIES SCHEDULE

**As Of -- WEEK ENDING 11/21/2003**

No.	Item	Start Date	Details	Status	✓	Date Ended
01	PeopleSoft - HR  Ref: Kari Alverson	Each Friday on PR Check Issue day	<b>ACTIVITY:</b> Update HRSBOX, HRQA, and HRTEST databases throughout the day. ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR  — Ref: Kari Alverson	See Item 02A	<b>ACTIVITY:</b> <del>Bring down HRPROD Application Server from 10am Monday until 8am Wednesday.</del> ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> <del>The server will be unavailable during this period of the Payroll week.</del>	Ongoing.		N/A
02A	PeopleSoft - HR  Ref: Kari Alverson	Thursday, 11/20/2003, 9pm, thru Monday, 12/01/2003, 8am	<b>ACTIVITY:</b> Bring down HRPROD Application Server and upgrade PeopleSoft HRMS to version 8.3. ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> The server will be unavailable during this entire period.	Waiting for scheduled Start Date.		
03	PeopleSoft - HR  Ref: Kari Alverson	Each Friday on PR Check Issue day	<b>ACTIVITY:</b> Database migration and application of patches to the HR Production areas from 7am until 9am. ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> The server will be unavailable during this period.	Ongoing.		
04	PeopleSoft - FS  Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	<b>ACTIVITY:</b> Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> These databases will be unavailable during the updates on those days.	Ongoing.		N/A
06	Computer Systems  Ref: Rich Anderson	Each Sunday between 3am and 9am	<b>ACTIVITY:</b> Perform maintenance and upgrades on network systems. ..... <b>LOCATION:</b> ISD Computer Room. ..... <b>IMPACT:</b> All City network systems will be unavailable during this period.	Ongoing.		N/A

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13	Maintenance  Ref: Paul Pedron	To Be Announced	<b>ACTIVITY:</b> Upgrade hardware for servers Argon, Cerium, Radium. <b>LOCATION:</b> ISD Computer Room. <b>IMPACT:</b> Servers will be unavailable during this period for some City Hall GroupWise users, some City Hall NDPS Printing.	Waiting for Start Date decision.		
18	Server Update  Ref: Paul Pedron, Kari Alverson	To Be Re-scheduled	<b>ACTIVITY:</b> Update Oracle Server from 8.1.7.2.2 to 8.1.7.4. <b>LOCATION:</b> ISD Computer Room. <b>IMPACT:</b> Servers affected: NUGGET, ZINC, ALUMINUM, SILICON, and BARIUM. Possibly affected: NEON, Fleet-DATA1. Not affected: GOLD, TITANIUM, HAFNIUM. Oracle databases will be unavailable throughout the day.	On Hold		
33	AS/400 HTE Client  Ref: Paul Pedron	On Hold	<b>ACTIVITY:</b> Install the new AS/400 HTE Client to replace the old client. <b>LOCATION:</b> All machines containing the old client. <b>IMPACT:</b> During this period, the new desktop icon, "HTE v5.5" will appear. Whether you install it yourself from the icon, or wait for the automatic install at login on the last day of this period, affected users will need to reboot.	Waiting for go-ahead to be given.		
45	System Push  Ref: Paul Pedron	To Be Determined	<b>ACTIVITY:</b> Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. <b>LOCATION:</b> C.H. 1 <sup>st</sup> Floor South; C.H. 1 <sup>st</sup> Floor North. <b>IMPACT:</b> A reboot will be necessary.	On hold.		
47	System Push  Ref: Paul Pedron	To Be Determined	<b>ACTIVITY:</b> Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. <b>LOCATION:</b> C.H. 2 <sup>nd</sup> Floor South; C.H. 2 <sup>nd</sup> Floor North. <b>IMPACT:</b> A reboot will be necessary.	On hold.		
49	System Push	To Be Rescheduled	<b>ACTIVITY:</b> Push out update of Zenworks 4 Agent. <b>LOCATION:</b> CC.; FAX; Fire; MSC;	On hold.		

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	Ref: Paul Pedron		RDA. ..... <b>IMPACT:</b> A reboot will be necessary.			
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No.	Item	Start Date	Details	Status	✓	Date Ended
50	System Push  Ref: Paul Pedron	To Be Determined	<b>ACTIVITY:</b> Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. ..... <b>LOCATION:</b> C.H. 3 <sup>rd</sup> Floor South. ..... <b>IMPACT:</b> A reboot will be necessary.	On hold.		
51	System Push  Ref: Paul Pedron	To Be Determined	<b>ACTIVITY:</b> Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. ..... <b>LOCATION:</b> C.H. 4 <sup>th</sup> Floor South; C.H. 4 <sup>th</sup> Floor North. ..... <b>IMPACT:</b> A reboot will be necessary.	On hold.		
52	System Push  Ref: Joe Gonzalez	To be done locally.	<b>ACTIVITY:</b> Push out update of Zenworks 4 Agent. ..... <b>LOCATION:</b> Airport. ..... <b>IMPACT:</b> A reboot will be necessary.	Waiting for Joe.		
53	System Push  Ref: Joe Gonzalez	To Be Determined	<b>ACTIVITY:</b> Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. ..... <b>LOCATION:</b> Airport. ..... <b>IMPACT:</b> A reboot will be necessary.	On hold.		
54	System Push  Ref: John Souza	To be done locally.	<b>ACTIVITY:</b> Push out update of Zenworks 4 Agent. ..... <b>LOCATION:</b> WMD. ..... <b>IMPACT:</b> A reboot will be necessary.	Waiting for John.		
55	System Push  Ref: John Souza	To be done locally.	<b>ACTIVITY:</b> Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. ..... <b>LOCATION:</b> WMD. ..... <b>IMPACT:</b> A reboot will be necessary.	Waiting for John.		
57	System Push  Ref: Robert Nickel	To Be Determined	<b>ACTIVITY:</b> Push out update of Novell Client 4.9 for NT/2K/XP and Novell Client 3.4 for 9X. ..... <b>LOCATION:</b> WMD. ..... <b>IMPACT:</b> A reboot will be necessary.	On hold.		

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58	Power Cleanup  Ref: Don Robbins	Saturday, 12/13/2003, 3pm thru Sunday, 12/14/2003, 8am	<b>ACTIVITY:</b> Identify, label, repair dead circuits and load balance the power system. ..... <b>LOCATION:</b> ISD Computer room. ..... <b>IMPACT:</b> All systems will be unavailable during this period.	Completed.	✓	12/14/2003
59	ISD Computer Operations  Ref: Paul Orth	Monday, 11/24/2003 thru Sunday, 12/07/2003	<b>ACTIVITY:</b> The day shift operator will be on vacation during the stated period. ..... <b>LOCATION:</b> ISD Computer room. ..... <b>IMPACT:</b> On the two Sundays during this period, there will be no operator support until 7:30am of the following business day. During the normal business hours, the lead operator will divide his time between his regular duties and monitoring the computer room. Some activities/reports may be slightly delayed.	Waiting for scheduled Start Date.		
60	ISD Computer Operations  Ref: Paul Orth	Thanksgiving Weekend, Thursday, 11/27/2003 thru Sunday, 11/30/2003	<b>ACTIVITY:</b> The computer room will be unattended for four days, due to the Thursday/Friday holidays, and the absence of the Sunday computer operator. ..... <b>LOCATION:</b> ISD Computer room. ..... <b>IMPACT:</b> There will be no operator support from midnight Wednesday, 11/26 until 7:30am of the following Monday.	Waiting for scheduled Start Date.		
61	Security Patches  Ref: Raj Nagra	Saturday, 11/15/2003	<b>ACTIVITY:</b> Install security patches on all windows servers. ..... <b>LOCATION:</b> ISD Computer room. ..... <b>IMPACT:</b> From 9pm to 1am, each windows derver will be down for 15 minutes so it can be restarted.	Waiting for scheduled Start Date.		

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